

## City of Grayling

### Position Description

**UNIT:** Sidewalk Snow Removal

**REPORT TO:** Zoning Administrator

**POSITION SUMMARY:** This person will be responsible for removal of accumulated snow on public sidewalks.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Shall do routine maintenance on tractor
- Required to work when snow is over 2 inches deep
- Ability to be on call 7 days a week

#### **EDUCATION AND TRAINING REQUIREMENTS:**

- High School Graduate

#### **RELATED WORK EXPERIENCE REQUIREMENTS:**

- Must possess basic mechanical skills and the ability to operate machinery.

#### **OTHER REQUIREMENTS:**

- Must be able to work and communicate effectively with City officials, City residents, DPW and exercise a high degree of diplomacy.
- Must be able to communicate in English, verbally and in writing. Must have satisfactory work history.
- Must have reliable transportation, a valid Michigan driver's license with a Chauffeur's endorsement, and a clear driving record. Must have a personal phone or reliable access to messages.
- Physical requirements include, but are not limited to, bending, lifting up to approximately 50 pounds.