

City of Grayling

2016 Farm Market Rules

Mission Statement:

The City of Grayling Farm Market seeks to enhance the quality of life in the Crawford area by:

- Providing a quality market and opportunity to our farming community to sell a variety of locally grown and made farm products to enhance community awareness of benefits to local grown products while promoting a healthier community.
- Encouraging relationships between the farmer and the consumers in our area and surrounding areas.

Market Locations and Schedule:

Due to the construction of MDOT in various sections of the city the market will be located in the city parking lot behind X-Press copy Shop for the 2016 season.

The City of Grayling Farmers Market will be located in downtown Grayling city parking lot behind X-Press Copy Shop on I-75 Business Loop, Grayling. Market will be held Thursday from 11 a.m. to 5 p.m. starting May 19th through October 6th, 2016.

The Saturday market will move to the same location starting June 4th with the hours of 10am-3pm ending October 8th with Harvest Festival. Winter market hours and days still to be determined.

Producer Definition:

A producer is defined as a person offering for sale articles for human consumption such as fruits, vegetables, edible grains, nuts, berries, honey, maple sugars and syrup, breads, and non-edible items such as plants, cut flowers, and handicrafts.

Handicrafts must be substantially made/crafted by hand. A detailed description and photos to be sold must be presented to the market manager with the application for approval.

The City of Grayling Farm Market may allow, in its sole discretion, producers outside our community to participate in the market to fill a void needed in the market. It will be the intention for this market to offer participation in the farm market to our community farmers before the market manager looks to fill the needed item.

Vendor Space, Rental Fee, and Application Process:

All vendors are required to submit an annual application to the Market Manager for consideration of rental space. Applications can be sent to the Market Manager address on the application prior to selling at the market. Along with the application, all vendors must submit a copy (s) of all applicable licenses and permits pertaining to products that will be sold at the

market. Applications and licenses need to be presented to Market Manager before the product can be sold.

An invoice will be sent to the vendors with their space assignments upon approval of the application.

Vendor spaces are rented on a per-foot basis with a 12-foot minimum. Spaces can be shared by more than one vendor at the Market Manager discretion. Vendors may rent 12, 15 or 20 feet.

Daily fees for the 2016 season: Either Friday or Saturday.

10 foot space	\$10.00
20 foot space	\$15.00
30 foot space	\$20.00

Weekly Fee for the 2016 season: Both Friday and Saturday

10 foot space	\$15.00
20 foot space	\$20.00
30 foot space	\$25.00

Seasonal Fee for 2016:

10 foot space	200.00 Both Days	125.00 One Day
20 foot space	250.00 Both Days	175.00 One Day
30 foot space	300.00 Both Days	225.00 One Day

Every attempt to keep a vendor in the same location at each market will be made. Vendors making the commitment to attend every Friday and Saturday will be given first choice of space each week.

Space Assignment:

Upon processing the vendor's application, the Market Manager will assign all vendors their space. Priority will be given to vendors selling edible products and/or plant products. The Market Manager will make every attempt to accommodate specific space requests within the limits of the market configuration and space available. In general, produce and craft vendors will be grouped separately.

In order to claim their weekly spot vendors needs to be present one hour before the market opening unless previous arrangements have been made with the Market Manager. If a committed vendor does not attend the market three weeks in a row and fails to contact the Market Manager during that time, their space will be forfeited.

Only the Market Manger or person designated by the Market Manager can assign spaces. Vendors must check in before setting up.

Set up will start at 10:00 am onThursday and 9:00 am on Saturday. No early set up.

Eligible Items for Sale at the Market:

The farmers market will cater to high quality homemade and homegrown products. The following list of eligible items for sale may be expanded at the discretion of the Farmers Market Manager:

- Fruits, vegetables, field crops, herbs, nuts, berries, sprouts and grains
- Plants, flowers (fresh or dried)
- Honey, maple syrup
- Baked and canned goods
- Eggs & meat products, dairy
- Handicrafts

Other items will be considered at request of vendor and Market Manager will determine to allow said item.

Displaying overripe, spoiled, or unusable products is not permitted. No garage sale, rummage sale, antiques, or "flea market" items are allowed. No live animals can be sold.

All items for sale must be visibly labeled with prices and in accordance with state regulations. Vendors selling eggs, meat, or other perishable products must keep the product at an appropriate temperature in accordance with state regulation.

All vendors are required to comply fully with the Michigan Department of Agriculture and Health Department Food Handling & Sanitation Rules and Regulations along with federal, state, and local law and will hold the market harmless regarding the same.

Vendor Information:

- Each vendor must provide his/her own equipment, supplies and materials, such as tables, chairs, and boards to sell their product. All vendors must supply sacks or other containers for product sales. Vendors must supply their own sun and weather protection.
- Parking behind tables is limited to one vehicle and trailer if space available.
- Each vendor will be responsible for clean-up of his/her area during and after market. All refuse must be taken with the vendor or disposed of in a waste receptacle.
- Vendors should provide a clean personal appearance to reflect positive on the market
- **No smoking will be allowed by the vendors in the market area. Smoking must be done 40 feet away from the market area.**
- Vendors are not allowed to bring dogs or pets to the market.
- Children under 16 cannot sell products without adult supervision.
- Products are to be displayed within the boundaries of the vendor's space.

Service Organizations:

Space can be reserved for City of Grayling not-for-profit services organizations. Permission to participate will be granted by the Market Manager. The service organization must submit a written application to the Market Manager prior to being allowed at the market.

Enforcement of Rules:

The Market Manager has full authority to enforce all rules. All problems and conflicts should be directed to the Market Manager.

The Market Manager has the right to deny a vendor the privilege of selling at the market. Reasons may include lack of license, misrepresentation of products, non-payment of fees, poor quality of products, leaving area littered, or disorderly conduct. The vendor can appeal the Market Manager decision by following the market grievance procedure. A copy will be available from the Market Manager.

The vendor agrees to indemnify, defend, and hold harmless the City of Grayling's Farmer's Market, and the Market Manager from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney fees) arising out of bodily injury of any person or persons including death, or property damage, relating to the use of City of Grayling property for the purpose of selling items at the City of Grayling Farmers Market during its seasonal operational schedule.

Rules are subject to change as seen fit by the Market Manager and the City of Grayling.

For additional information or questions, please call or e-mail Market Manager at:

989-619-3539 (cell). E-mail: bhubbard@cityofgrayling.org or City Hall at 989-348-2131 or e-mail: frontdesk@cityofgrayling.org