

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
13th DAY OF FEBRUARY 2025
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Swander 8:31 AM

II. Roll Call

Members Present: Swander, Pettyjohn, Huber, Teeter, Podjaske, Millikin
Members Absent: LaFontaine, Thompson, Wheeler
Also in attendance: Lori McGeorge (City Clerk), Charity Niederer (GRCOC)

III. Public Comment

None

IV. Approval of Agenda

25-007

Moved by Pettyjohn, seconded by Teeter to approve the agenda with the removal of Item #B NYE Fundraiser Recap from Unfinished Business.

Roll Call Vote

Ayes: 6, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 0.

Motion Carried.

V. Approval of Consent Agenda

A. DDA/GMS Regular Meeting Minutes for Thursday, December 12th, 2024 & Thursday, January 9th, 2025

25-008

Moved by Pettyjohn, seconded by Teeter to approve the regular meeting minutes for Thursday, December 12th, 2024 and Thursday, January 9th, 2025 as presented.

Roll Call Vote

Ayes: 6, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 0.

Motion Carried.

VI. Treasurer Report

No additional information to be provided. There is approximately \$9,000 left to spend. Discussion was had regarding items that are in need of purchasing (i.e. steel templates & paint for the sidewalks).

VII. City Manager Report

Podjaske indicated that Dunkin Donuts received their Certificate of Occupancy, Income Tax has been brought back in house and Sawmill Lofts have begun their foundation work.

VIII. Joint Administrator Update

The board spoke with Charity Niederer about work items. She had indicated that she would like clarification on her duties. Additional discussion was had regarding a quarterly newsletter that might be done on a monthly basis in the summer. She has been going through contact information and will be sending out a mailer for updated information.

IX. Unfinished Business – DDA

A. State of Properties – Downtown Project Updates

Mimi & Pipi’s should be open by the end of the month, the license for 315 Underground Ink has been pulled with a Cease & Desist notice posted and a smoothie shop is looking at a location in Grayling.

B. Quarterly Business Meeting

The meeting will be held on 02/19/2025 at 6pm at City Hall. Additional dates include May 27th, August 26th and November 18th.

X. New Business – DDA

A. 2025 Events

Discussion was had by the board regarding events for 2025 including possibly adding a Galentine’s event or an event in April to the ones that have already been scheduled. Permits will need to be pulled to close the 200 block and an application needs to be submitted for the 50/50 permit. A work session will be scheduled for Tuesday, March 4th.

B. Work Sessions

Work plans need to be done to coordinate with scheduled events. Need dates for the banners and a veteran’s brick program were discussed in lieu of the banner program.

XI. A. Org Committee

None.

A. Design

None.

B. EV Committee

None.

C. Promotions Committee

None.

XII. Community Meetings Update

A. CCEDP (Crawford County Economic Development Program)

None.

B. Historical Museum

None.

C. GPA

None.

D. Rotary

Money has been raised for the pavilion.

E. Chamber of Commerce

The Chamber Awards Gala is scheduled for March 7th. There is a Business After Hours scheduled for February 27th at the Alger Apartments and a job fair scheduled for March 19th.

F. Camp Grayling

Advertising has begun for the Derby.

XIII. Public Comment

None.

XIV. Member Comments

None.

XV. Correspondence

None.

XVI. Adjournment

25-009

Moved by Millikin, seconded by Teeter to adjourn the meeting.

Roll Call Vote

Ayes: 6, Nays: 0, Abstain: 0, Absent: 3, Vacancies: 0.

Motion Carried.

Swander adjourned the meeting at 9:40 AM