

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
14th DAY OF MARCH 2024
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Swander at 8:31 A.M.

II. Swearing In of New Board Members

- A. Wyatt Thompson
- B. Natasha Wheeler

III. Roll Call

Members Present: Thompson, LaFontaine, Swander, Podjaske, Pettyjohn, Millikin, Wheeler

Members Absent: Stonehouse, Huber

Also in attendance: Lori McGeorge (City Clerk), Ben Yoder (Zoning Administrator)
Diane Tomlinson, Gaye Pizzi

IV. Public Comment

Diane Tomlinson from the Grayling Visitors Bureau spoke about their website that has been revamped with the opportunity for visitors to access up to date events, lodging information and food & drink options.

V. Approval of Agenda

24-006

Moved by Pettyjohn, seconded by Podjaske to approve the agenda with switching items III & II, correcting the date on the agenda and adding the Approval of Consent Agenda to include the minutes for January 11th, 2024.

Roll Call Vote

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0.

Motion Carried.

VI. Approval of Consent Agenda

24-007

A. DDA/GMS meeting minutes for Thursday, January 11th, 2024

B. DDA/GMS meeting minutes for Thursday, February 8th, 2024

Moved by Pettyjohn, seconded by Millikin to approve the consent agendas from February 8th, 2023 and January 11th, 2024 as presented.

Roll Call Vote

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0.

Motion Carried.

VII. Treasurer Report

Revenue/Expenditure Report

Podjaske elaborated on the current report and indicated that additional information will be provided at the next meeting.

VIII. City Manager Report

City Manager Podjaske updated the board about the prior month's activities.

IX. Unfinished Business – DDA

A.) State of Properties – Downtown Project Updates

Yoder explained that the Animal Shelter would like to have a resale/thrift shop where the "Hair Station" was. This would require an amendment to the current CBD zoning as this use is not permitted.

B.) TIF Plan

No additional updates.

C.) Board member "office hours" responsibility – March through April

The board agreed that Swander would take March, Pettyjohn would take April, LaFontaine would take May and Wheeler would take June.

D.) Quarterly Business Meetings

Feedback: At the next work sessions a schedule will be arranged.

Scheduling: See above

Community Calendar: Diane Tomlinson from the Grayling Visitors Bureau (see above)

E.) Resuming/reworking work session schedule

A schedule for work sessions needs to be established (possibly at 5:30 pm on the 4th Tuesday of each month.

X. New Business – DDA

A. Greg Nelson Tribute

Would like to have a tribute in June at the block party. GPA and the Commission on Aging would also like to be involved.

XI. MS Committee Report

A.) Org Committee

Millikin spoke about planning for the NYE party. Del Rosin and Jenner Bauer will be helping with the planning.

B.) Design

Pettyjohn would like to get the paint for the sidewalks. Discussion was also had about painting lines in the upper parking lot. The rotary does not have additional funds to contribute to the planting of new trees on Michigan Avenue; however, the Planning Commission might be able to help.

C.) EV Committee

Podjaske and Swander spoke with Mara regarding the TIF Plan. The results of the Community questionnaire were similar to what the feelings of the board were. A MSHDA grant was received in order to update the city's Master Plan.

D.) Promotions Committee

Pettyjohn talked about the upcoming parades as well as the need for more discussion regarding the banner program.

XII. Community Meetings Update

A.) CCEDP (Crawford County Economic Development Program)

There is an upcoming meeting on Wednesday, March 20th.

B.) Historical Museum

Closed for the season.

C.) GPA

The installation of the flag will be finished today.

D.) Rotary

There are no updates others than a few date changes.

E.) Chamber of Commerce

They would like to collaborate on the Christmas Walk. Upcoming events are the Business Expo, Better Brunch and the Job Fair.

F.) Camp Grayling

Pettyjohn talked about the upcoming Derby Party at Camp Grayling. He is on the decorating committee and explained that proceeds from the party go to the purchase of service dogs.

XIII. Public Comment

None.

XIV. Member Comments

None

XV. Correspondence

None

XVI. Adjournment

24-008

Moved by Podjaske, seconded by LaFontaine to adjourn the meeting.

Roll Call Vote

Ayes: 7 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 0.

Motion Carried.

Pettyjohn adjourned the meeting at 9:28 A.M.