

**RECORD OF  
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET  
PROCEEDINGS REGULAR MEETING HELD ON THE  
9th DAY OF MAY 2024  
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

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**I. Meeting called to order by Swander 8:42 AM**

**II. Roll Call**

Members Present: Thompson, LaFontaine, Swander, Podjaske, Millikin, Wheeler  
Members Absent: Huber, Pettyjohn (via phone)  
Also in attendance: Lori McGeorge (City Clerk), Karri Vinton (CCHS)

**III. Public Comment**

None.

**IV. Approval of Agenda**

**24-011**

**Moved by Millikin, seconded by LaFontaine to approve the agenda as presented.  
Roll Call Vote  
Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.  
Motion Carried.**

**V. Approval of Consent Agenda**

**A. DDA/GMS Regular Meeting Minutes for Thursday, March 14th, 2024**

**Moved by Podjaske, seconded by Millikin to approve the consent agenda as presented.  
Roll Call Vote  
Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.  
Motion Carried.**

**B. DDA/GMS Regular Meeting Minutes for Thursday, April 11<sup>th</sup>, 2024**

**Moved by Podjaske, seconded by Millikin to approve the consent agenda with a grammatical correction done to MS Committee Reports section, D. Promotions.  
Roll Call Vote  
Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.  
Motion Carried.**

## **VI. Treasurer Report**

Podjaske explained that the report that included the 23-24 budget numbers along with the 23-24 amended budget and the YTD balances. The grant numbers will more than likely change.

## **VII. City Manager Report**

Podjaske updated the board about the prior month's activities including looking for a new well location. There are new standards for PFAs levels which now makes one of the wells slightly elevated.

## **VIII. Unfinished Business – DDA**

### **A. State of Properties – Downtown Project Updates**

Pettyjohn indicated that he would like to participate in the “Business After Hours” in his new building. Millikin explained that she thought September was not yet spoken for.

### **B. Board member “office hours” responsibility – May through June**

Pettyjohn & Huber just completed April. LaFontaine will be responsible for the month of May.

### **C. Quarterly Business Meeting recap**

Swander discussed the quarterly business meeting. Thompson will continue to keep promoting the quarterly meetings

### **D. Establish next work session date**

The next work session will be tentatively scheduled for May 23<sup>rd</sup> at 5:30 pm.

### **E. Ordering paint (GPA sponsored); work date**

Pettyjohn, Podjaske and Danny will get together to figure out a schedule for the painting. GPA will sponsor up to \$400 for the paint itself.

**Moved by Millikin, seconded by LaFontaine to approve the purchase of paint to total no more than \$400 which is being sponsored by the GPA.**

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

## **IX. New Business – DDA**

**A. Open board seat**

There are two applicants that are interested in the new open board seat. Board members should coordinate with Pettyjohn in regards to scheduling interviews.

**B. Block Party Budget – Wimpy’s ice cream (at cost vs. purchased)**

Wimpy’s has offered to sell its ice cream at cost for the block party.

**Moved by Millikin, seconded by Wheeler to approve the purchase of ice cream from Wimpy’s that will be purchased at cost along with donation from LaFontaine.**

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

**X. MS Committee Report**

**A. Org Committee**

Millikin will be scheduling a meeting for the NYE party. She thought that the quarterly business meeting went well. Her and Swander discussed attending the Community Coffee Hour.

**B. Design**

Pettyjohn indicated that him and Podjaske would get together in order to apply for the tree grant through DTE.

**C. EV Committee**

Podjaske and Swander indicated that there will be a public hearing on June 10<sup>th</sup> at City Council in regards to the TIF plan.

**D. Promotions Committee**

Huber & Pettyjohn are setting up the social meeting and are trying to make everything as virtual as possible.

**XI. Community Meetings Update**

**A.) CCEDP (Crawford County Economic Development Program)**

Podjaske indicated the meeting was about the MOU agreement with the DNR.

**B.) Historical Museum**

Karrie Vinton spoke earlier in regards to an upcoming fundraiser (Crawford County Historical Society New & Used Recreational Equipment Meet Buy, Sell or Trade that they are proposing in order to raise money to repair & improve the Veteran's Building.

**C.) GPA**

Podjaske indicated that him & Danny went and explained the plan for the care of the flowers. Wheeler will get a list of decorations together to give to Millikin for GPA.

**D.) Rotary**

No updates as Huber is absent.

**E.) Chamber of Commerce**

Podjaske and Millikin spoke about the Chamber Building possibly being purchased from Ron Rakoczy.

**F.) Camp Grayling**

The Kentucky Derby event took place at Camp Grayling.

**XII. Public Comment**

None.

**XIII. Member Comments**

None.

**XIV. Correspondence**

None.

**XV. Adjournment**

**24-012**

**Moved by LaFontaine, seconded by Millikin to adjourn the meeting.**

**Roll Call Vote**

**Ayes: 6 Nays: 0 Abstain: 0, Absent: 2, Vacancies: 1.**

**Motion Carried.**

LaFontaine adjourned the meeting at 9:15 AM