

**RECORD OF
DOWNTOWN DEVELOPMENT AUTHORITY/GRAYLING MAIN STREET
PROCEEDINGS REGULAR MEETING HELD ON THE
15th DAY OF DECEMBER 2023
1020 CITY BOULEVARD, GRAYLING, MICHIGAN**

I. Meeting called to order by Swander at 8:31 A.M.

II. Roll Call

Members Present: Stonehouse, Huber, Swander, Podjaske, Pettyjohn, Millikin
Members Absent: LaFontaine
Also in attendance: Lori McGeorge (City Clerk), Chris from VanBuren Coffee

III. Public Comment

None

IV. Approval of Agenda

23-035

Moved by Pettyjohn, seconded by Stonehouse to approve the agenda as presented.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 1, Vacancies: 2.

Motion Carried.

V. Approval of Consent Agenda

DDA/GMS Meeting Minutes for Tuesday, November 9th

23-036

Moved by Pettyjohn, seconded by Stonehouse to approve the November 9th meeting minutes

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 1, Vacancies: 2.

Motion Carried.

VI. Treasurer Report

A. Revenue/Expenditure Report

None provided.

VII. City Manager Report

City Manager Podjaske updated the board about the prior month's activities including updates regarding El Patron's application for a DDA Liquor License for the Dawson & Stevens's building. Christmas Walk was a success.

VIII. DDA Chair Update

- A. **Outstanding Board Applications** – There are 2 applicants at this time that will be interviewed with the board needing to review both. Huber will be staying on as a board member.
- B. **Goals** – Swander spoke about members thinking about what the goals of the DDA should be.

IX. Unfinished Business – DDA

A.) State of Properties – Downtown Project Updates

Podjaske elaborated on his report. In addition, the special land use for KSK, Inc. was deemed incomplete by the Planning Commission. Podjaske also talked about the demolition of the old Chamber of Commerce building. Duplex & quadplex plans were given to the developer for MEDC.

B.) Christmas Walk Recap

Having a quarterly meeting with business owners was discussed.

C.) TIF Plan

Swander spoke on the survey that was put together for the community to complete. It should be handed out to the businesses within the DDA District. Podjaske indicated that a new map for the DDA District has been created. The lease for the crime lab expires in 2027 with feedback wanted as to how to redevelop it.

X. New Business – DDA

A. 2024 Meeting Schedule

Meeting schedule for 2024 was presented. Work sessions do not need to be posted as there is no voting taking place. Include quarterly meetings with downtown businesses.

23-037

Moved by Millikin, seconded by Pettyjohn to approve the meeting schedule with the necessary changes/additions.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 1, Vacancies: 2.

Motion Carried.

B. 2024 Event Schedule

Events for 2024 were discussed with members deciding who will chair each event.

XI. MS Committee Report

A.) Org Committee

New Year's Eve with GPA

B.) Design

Banners/TIF Plan

C.) EV Committee

Bill Gannon meeting

D.) Promotions Committee

Newsletter and survey

XII. Community Meetings Update

A.) CCEDP (Crawford County Economic Development Program)

Podjaske met with Lacey regarding a potential business coming in.

B.) Historical Museum

Closed for the season.

C.) GPA

Millikin will be the newest member.

D.) Rotary

Huber is taking over at the Rotary.

E.) Chamber of Commerce

Business After Hours. Emily is the new director at the Chamber of Commerce. The furniture that is left from MMS is to be sold. Dues should not be paid to the Chamber of Commerce.

F.) Camp Grayling

None

XIII. Public Comment

Chris from VanBuren Coffee wanted to know how to sign-up for the DDA Newsletter and to be added to the restaurant section of the City of Grayling's website.

XIV. Member Comments

None

XV. Correspondence

A. Email: Harvest Fest entertainment request

None

XVI. Adjournment

23-038

Moved by Pettyjohn seconded by Huber to adjourn the meeting.

Roll Call Vote

Ayes: 6 Nays: 0 Abstain: 0, Absent: 1, Vacancies: 2.

Motion Carried.

Chair Swander adjourned the meeting at 9:54 A.M.