

## CHAPTER TWO: ADMINISTRATIVE STRUCTURE

### Standard Operational Procedures

The City of Grayling City Council operates under an administrative structure consisting of a manager and five Council Members. Except for the manager, the positions are elected by registered voters of the city. The mayor is appointed by the City Council to a two-year term. The Treasurer and Clerk are appointed by the City Manager. Council Members are elected by registered voters of the City to a four-year term. Bylaws adopted by the City Council determine the order of business and method of conducting regular City business. For issues that require a vote to make a determination, a simple majority of the City Council is required.

The Grayling City Council controls the development and administration of parks and recreation within the city.

<b>Table 2.1 Grayling City Council - 2024</b>	
Heather Forbes	Mayor
Jack Pettyjohn	Mayor Pro-Tem
McKenzie Nelson	Council Member
Dennis Sloan	Council Member
Roger Moshier	Council Member
Source: City of Grayling	

<b>Table 2.2 Grayling Planning Commission - 2024</b>	
Vacant	Chair
Liam Gosling	Vice-Chair
McKenzie Nelson	City Council Liaison
Rich Doe	Member
Matthew Gross	Member
Vacant	Member
Joey Contreras	Member
Source: City of Grayling	

# City of Grayling Organizational Chart

**CITY RESIDENTS**

**CITY COUNCIL**  
**Heather Forbes, Mayor**  
**Jack Pettyjohn, Mayor Pro-Tem**  
**McKenzie Nelson**  
**Roger Moshier**  
**Dennis Sloan**

**DDA/GRAYLING MAIN STREET**  
**MAIN STREET MANAGER**

**CITY MANAGER**  
**Erich Podjaske**

**BOARDS AND COMMISSIONS**  
**PLANNING COMMISSION**  
**PROPERTY TAX BOARD OF REVIEW**  
**INCOME TAX BOARD OF REVIEW**  
**WAGE COMPENSATION COMMISSION**  
**DDA**

**HOUSING COMMISSION**

**DPW**  
**DIRECTOR**  
**Erich Podjaske**

**PUBLIC SAFETY**

**CONTRACTED**

**OFFICE**

**ASSESSOR**  
**Chris Verlac**  
  
**ATTORNEY**  
**Rich Jaskowski**  
  
**AUDITOR**  
**Anderson,**  
**Tackman & Co.**

**CLERK**  
**Lori McGeorge**  
  
**TREASURER**  
**Jenny Maples**  
  
**CEMETERY DIRECTOR**  
**Ben Yoder**  
  
**ZONING ADMINISTRATOR**  
**Ben Yoder**

**SYSTEM OPERATORS**  
**Dan Benson**  
**Corey Wyskiel**  
**Josh Carlson**  
**Rick Rawlings**  
**Marvin Forbes**  
**Mike Anderson**  
**Paul SanCartier**

**PUBLIC SAFETY DIRECTOR**  
**Erich Podjaske**  
  
**POLICE CHIEF**  
**Amanda Clough**  
  
**FIRE CHIEF**  
**Rodney Vandecasteele**

## **Funding**

Funding for the City's current recreational activities, programs and facilities comes from the City's General Fund, grants and gifts. In November of 2002, City voters approved an initiative to use City income tax for capital improvement projects. Funding from this source can now be used for recreational projects.

## **Relationships with Other Agencies**

Numerous groups within the city are involved with the improvement and operation of the recreational facilities in Grayling. The majority of these organizations are operated on a volunteer basis. The organizations and special interest groups that assisted to provide recreation opportunity in Grayling are:

1. City Manager
2. City of Grayling City Council
3. Crawford County MSU Extension
4. Grayling Residents
5. Grayling Recreation Authority
6. North East Michigan Council of Government (NEMCOG)
7. Grayling Sportsplex
8. Crawford AuSable Soccer
9. Grayling Junior Viking Football
10. Little League Baseball
11. Crawford AuSable Athletic Director
12. Grayling Senior Center
13. MSU Ext. 4-H
14. Boy Scouts/Girl Scouts
15. Crawford County Commission on Aging (Senior Center)
16. Grayling Mainstreet
17. Grayling Promotional Agency (GPA)
18. Grayling Rotary
19. Grayling Regional Chamber of Commerce
20. Grayling Visitors Bureau

The City of Grayling participated with the Crawford County Recreation Plan as it was being developed. The city provided input and was available at the Public Input session for the County Recreation Plan.